

6 June 2014

Dear Parent/Guardian,

Melrose High School is committed to providing a technology rich environment for our students as our community believes the use of Information and Communication Technology (ICT) is fundamental in assisting teaching and learning in all areas of the school curriculum.

The use of web based learning resources and cloud based storage has risen steadily over the last decade and are increasingly being used by teachers across the Directorate to improve student learning outcomes.

Teachers make decisions designed to assist students in their learning. Sometimes it is beneficial for the student to utilise services provided by third party web based providers. Types of services provided by these service providers include online content creation, collaborative tools, online educational games and various administrative programs for tracking student assessment data.

As our school wishes to register with a web based service provider that requires some personal information about a student in your care, I am obliged under the Commonwealth Privacy Act (1988) to advise you of the reasons for collecting the information, what will be done with it and who else may have access to it.

The below site(s) have been identified as being a useful component in the teaching programs in many classes at Melrose High School. Please be aware that these platforms can constitute a major part of the teaching and learning programs including assessment, and that your child's exclusion from using the platforms may restrict their learning opportunities in their classes.

Please indicate your consent/non-consent for each of the services listed by ticking the appropriate option, signing this form and returning it to the school to record on your child's file.

Yours faithfully,



Paul Branson
Principal
Melrose High School

Provider Details and Information	Consent/non-consent
<p>Name of Provider: Google Apps for Education Type of Service: Educational Platform / Learning Management System including email, Maps and Blogger Website: http://www.google.com/edu/index.html Student Information Provided:</p> <ul style="list-style-type: none"> • Name • ID Number <p>Terms & Conditions Link(s): http://www.google.com/intl/en/policies/privacy/ http://www.google.com/intl/en/policies/terms/</p>	<p><input type="checkbox"/> Consent</p> <p><input type="checkbox"/> Non-consent</p>
<p>Name of Provider: Parent Teacher Online Type of Service: Online booking portal for parents to book parent teacher interviews Website: http://parentteacheronline.com.au/ Student Information Provided:</p> <ul style="list-style-type: none"> • Name • ID Code • Year Group • Classes • Parents Name • Parents Email <p>Terms & Conditions Link(s): http://parentteacheronline.com.au/privacy-policy</p>	<p><input type="checkbox"/> Consent</p> <p><input type="checkbox"/> Non-consent</p>
<p>Name of Provider: Wheelers e-Books Type of Service: Borrowing of digital books Website: http://au.eplatform.co/ Student Information Provided:</p> <ul style="list-style-type: none"> • Name • ID Number <p>Terms & Conditions Link(s): http://www.wheelersbooks.com.au/privacy/ http://www.wheelersbooks.com.au/terms/</p>	<p><input type="checkbox"/> Consent</p> <p><input type="checkbox"/> Non-consent</p>



<p>Name of Provider: My Maths Online Type of Service: Online mathematics learning Website: http://www.mymathsonline.com.au/ Student Information Provided:</p> <ul style="list-style-type: none"> Name Maths Class <p>Terms & Conditions Link(s): http://www.mymaths.co.uk/privacy.htm http://www.mymaths.co.uk/terms.htm</p>	<p><input type="checkbox"/> Consent</p> <p><input type="checkbox"/> Non-consent</p>
<p>Name of Provider: Duolingo Type of Service: Online language reinforcement Website: http://www.duolingo.com/ Student Information Provided:</p> <ul style="list-style-type: none"> Name Email Address <p><i>This information is provided directly by the student when they register with the service.</i></p> <p>Terms & Conditions Link(s): http://www.duolingo.com/privacy http://www.duolingo.com/terms</p>	<p><input type="checkbox"/> Consent</p> <p><input type="checkbox"/> Non-consent</p>
<p>Name of Provider: Careers and Transitions Website Type of Service: Online language reinforcement Website: http://pathways.act.edu.au Student Information Provided:</p> <ul style="list-style-type: none"> Name Email Address Date of Birth <p><i>This information is provided directly by the student when they register with the service.</i></p> <p>Terms & Conditions Link(s): https://pathways.act.edu.au/privacy-statement https://pathways.act.edu.au/disclaimer</p>	<p><input type="checkbox"/> Consent</p> <p><input type="checkbox"/> Non-consent</p>

Some of the listed services are used only in specific classes and where students are not enrolled in those classes, information about the student will not be provide to the named third party.

Student's name: _____ Year: _____ ID: _____

Parent/Guardian's Name: _____

Parent/Guardian's Signature

Date