



Melrose High School

Marr Street Pearce ACT 2607
ABN 25 459 896 375

" A community of learners building on a tradition of
excellence"



Canberra CareerXpo Excursion

Dear Parent/Carer,

The school is offering an excursion to the Canberra Careers Xpo for all Year 10 students on Thursday 16 August 2018.

The Canberra Careers Xpo is the largest event of its type in the Canberra region and a great opportunity for young people considering their post school options. The Xpo allows students to speak to representatives from many tertiary institutions across Australia, as well as employer groups, registered training organisations, apprenticeship centres, trade and government agencies.

Students will also have the opportunity to visit the Indigenous Employment Exhibition and Try'a Skill stalls. Qualified career practitioners will also be on hand to provide career guidance.

As this is an optional activity, a payment will be required to cover the costs. If the school is unable to cover the costs, the school may not be able to provide the excursion. Individual records of contributions are confidential.

WHEN: Thursday 16 August 2018
TIME: 11.30am to 2.15pm
WHERE: Canberra CareersXpo: EPIC – Exhibition Park Mitchell
STAFF: Lucy Sedlacek, Peter Langridge, Mark Baldwin, Sylvia Schuback
TRAVEL: ACTION Bus
COST: \$ 8
FOOD: Students to bring their own lunch & drink bottle

Please complete the attached permission form to give permission for your student to participate in this activity. Completed permission form needs to be returned to the Finance Office by Monday 6 August 2018.

If you have any questions regarding the excursion, please contact Sylvia Schuback on 61420700.

Yours sincerely

Sylvia Schuback
Workplace Learning Coordinator
18 June 2018

2018 Canberra CareersXpo



You are invited to the 2018 CareersXpo! This year we will be exploring the skills and jobs up to and beyond 2030. Come and chat to more than 80 exhibitors about your future pathway.

Entry is free and everyone is welcome.



WHERE: Exhibition Park in Canberra
WHEN: Wednesday 15 August and Thursday 16 August

For more information please contact careers@act.gov.au or 6205 7920.



Come and chat to skilled tradespeople, industry experts, apprentices, teachers, trainers and local business owners about various skill and trade areas. This year we have a huge variety of exhibitors:

- Canberra Institute of Technology – Nursing, Children's Education and Care, Animal Services, Fitness and Forensic Science
- Department of Human Services – Technology Innovation Centre and Cyber Security
- Robogals/ANU – Engineering and Technology
- St John Ambulance – First Aid Services
- The Canberra Girls' Programming, The DISH – Cryptography
- Surveying and Spatial Sciences Institute – Surveying and Spatial Sciences
- University of Canberra – Technology and Mathematics
- The Creative Element – STEM
- Jerrabomberra Wetlands – Science

WHERE: Parkes Room, Exhibition Park in Canberra
WHEN: 15 August 9.15am – 2.30pm
 16 August 9.15am – 2.30pm

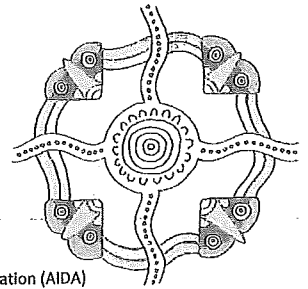
For more information please contact careers@act.gov.au or 6205 3601.



Indigenous Employment Exhibition

Visit the 2018 Indigenous Employment Exhibition to discover the many career and education opportunities for Aboriginal and Torres Strait Islander people living in the ACT.

- ArtsReady/SportsReady
- CIT Yurauna Centre
- Department of Human Services
- Department of Home Affairs
- Indigenous Business Australia (IBA)
- Maxima
- UTS Jumbunna
- UC Widening Participation Team
- Australian Indigenous Doctors Association (AIDA)
- Indigenous Allied Health Australia (IAHA)
- The Dhara Daramoolen Indigenous Higher Education Unit – ACU
- The Ngunnawal Centre – UC
- ACT Environment, Planning and Sustainable Development Directorate
- ACT Education Directorate



WHERE: Exhibition Park in Canberra
WHEN: 15 August 9.15am to 2.30pm
 16 August 9.15am to 2.30pm

For more information please contact careers@act.gov.au or 6205 7920.



Budawang Building

Come and chat to skilled tradespeople, industry experts, apprentices, teachers, trainers and local business owners about various skill and trade areas. This year we have a huge variety of exhibitors:

- Quality Training in Construction – Bricklaying & Construction
- Supporting and Linking Tradeswomen (SALT) – Non Traditional Trades for Women
- Canberra Institute of Technology – Hospitality, Hair & Beauty, Photography, Media and Fashion
- Transport Canberra & City Services/Canberra Institute of Technology – Horticulture
- Australasian Beauty Therapy Academy – Beauty Therapy & Makeup Artistry
- Australian Capital Tree Community – Tree Climbing & Arboristry
- Canberra Institute of Technology – Building & Engineering

PLUS the CareersXpo is hosting two WorldSkills VETiS Competitions in Plumbing and Electrotechnology!

WHERE: Budawang Building, Exhibition Park in Canberra
WHEN: 15 August 9.15am – 2.30pm
 16 August 9.15am – 2.30pm

For more information please contact careers@act.gov.au or 6205 3601.





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Permission Note for Canberra CareersXpo

I, _____ hereby give permission for my son/daughter
_____ to attend the Canberra Careers Xpo excursion
on Thursday **16 August 2018**. I understand the transport arrangements involved.

Immediate medical needs of my child (eg. diabetic, anaphylactic, asthmatic, ...):

Parent contact if needed during excursion (Necessary)

Parent/Carer: Name: _____ Phone: _____
Parent/Carer: Name: _____ Phone: _____

Staff accompanying students on excursions will take all reasonable care while students are in their charge to protect them from injury and to control and supervise their behaviour and activities. Parents should be aware that staff members are not responsible for injuries or damage to property that may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour.

It is customary for the school to request a financial contribution towards meeting the cost of your child's participation in this camp/excursion. The school has made every effort to keep costs for this activity at a reasonable level. This is an enrichment activity so a payment will be required to cover all costs. The school reserves the right to cancel the activity should all costs not be covered. Individual records of contributions are confidential.

Parent/Carer: _____ Date : ___ / ___ / ___

PAYMENT SLIP FOR CAREERS XPO, Total Cost \$8, Organiser: Sylvia Schuback

It would be appreciated if payment was received by Monday 6 August 2018..

Student Name: _____ Year: _____

Amount Enclosed \$ _____ cash/credit card/cheques made out to Melrose High

Credit Card Facility (Please Tick which card applies)

MasterCard Visa Expiry date: _____

Please print name on card: _____ Signature _____

Card No _____ Date _____

Online Payment <http://www.melrosehs.act.edu.au/payment> and follow the prompts.

Online Payment Code: 8001-CAR-00 – CCX

Direct payments can be made to Westpac Bank Account Number: 001658 – BSB 032777 please put family name and description of the payment (eg. CCX surname) and email judith.rogers@ed.act.edu.au to confirm payment.



ACT
Government

Education and Training

**EXCURSION MEDICAL INFORMATION AND
CONSENT FORM**

This form is intended to be used to assist the school in the case of any medical treatment required or medical emergency involving a student on a category C & D excursion, overseas excursion, sports and all outdoor adventure activities. A copy of each student's form must be taken on the excursion.

The Directorate collects the information contained in this form to provide or arrange first aid and other medical treatments for students. The information collected will be held at your child's school and will be made available to staff of the school and to medical or paramedical staff in the case of an accident or emergency. The information contained in the form is personal information and it will be stored, used and disclosed in accordance with the requirements of the *Privacy Act 1998(Cwth)*. Parents/carers note that in the absence of an Emergency Treatment Plan only standard First Aid should be administered.

Personal Details

Student's Name:		Date of Birth:		Sex:	<input type="checkbox"/> M <input type="checkbox"/> F
School:		School Year:		Camp/Excursion:	
Parent/Carer:					
Address:					
Contact Telephone Nos					
Business Hours:		After Hours:		Mobile:	
Other Contact for Emergency:				Telephone No:	
Name of Student's Doctor:				Telephone No:	
Medicare No:		Private Health Fund No:		Membership No:	
Ambulance Fund: NOTE: Parents are responsible for ambulance costs outside the ACT.					

Please tick if your child suffers any of the following:

- | | | | | |
|---|---|--|--|---|
| <input type="checkbox"/> allergies | <input type="checkbox"/> blood pressure | <input type="checkbox"/> epilepsy | <input type="checkbox"/> hayfever | <input type="checkbox"/> nose bleeds |
| <input type="checkbox"/> anaphylaxis | <input type="checkbox"/> diabetes | <input type="checkbox"/> fainting | <input type="checkbox"/> headaches | <input type="checkbox"/> reaction to drugs |
| <input type="checkbox"/> asthma | <input type="checkbox"/> eczema | <input type="checkbox"/> fits or blackouts | <input type="checkbox"/> heart condition | <input type="checkbox"/> sight/hearing problems |
| <input type="checkbox"/> other (please specify) | | | | <input type="checkbox"/> sun screen sensitivity |

If you have ticked any of the boxes above an Emergency Treatment Plan must be provided. Proforma Plans are available from the school. *NB. Without an Emergency Treatment Plan the school can only provide first aid treatment.*

Date of last tetanus injection:	
Has the student suffered from any acute illness or injury or been treated by a medical practitioner for an illness or injury during the last 4 weeks?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If YES, please state nature of illness/injury and obtain a report from the doctor that the student is fit to undertake the camp/excursion	
Is the student presently taking any medication?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If YES, please state name of medication, dosage, etc. (Please note: The teacher in charge must be informed about the management of any medication prior to leaving on an excursion. Arrangements need to be agreed on the transport, storage and administration of medication. In all cases medication must be labelled with the students name, dosage and frequency of administration.):	
I consent to my child receiving paracetamol for temporary pain relief?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Are you aware of any physical or psychological limitations of your child? Please give details.	
Is there any other information which you believe may help us to provide the best possible care?	

Consent to medical attention: In the case of my child requiring medical treatment or in the case of a medical emergency, I consent to the school providing first aid or treatment as outlined in an emergency treatment plan and I further authorise the school, where it is impracticable to communicate with me, to arrange for him/her to receive such medical or surgical treatment as may be deemed necessary. I also undertake to pay any costs which may be incurred for the medical treatment, ambulance transport and drugs.

Signed